

PF Olsen Toolbox Safety Alert 77

Date: September 2024	Focus Group: All Staff and Contractors
Topic: Reporting	Issued by: Nic Steens / Ray Hook

Background: A young worker, unfamiliar with driving a Ute on a slippery track, slid into a water table and spent hours extracting the vehicle. Believing it was inconsequential, and ‘keeping their head low’ they chose not to report it. Later, a manager came across signs of the incident, and the worker eventually shared what occurred. Although no harm occurred, failing to report was a missed opportunity for learning and prevention.

Injury Details: While the incident above was modified for confidentiality, unreported incidents can lead to severe consequences, increasing the chance of future harm.

Risk Awareness: Unreported incidents can have serious outcomes. Reporting helps manage and mitigate risks, preventing future harm and fostering a culture of safety.

Reporting Best Practice and Benefits – Key Reasons:

- Prevents repeat incidents by identifying causes and trends.
- Builds trust, accountability, and continuous improvement in a no-blame culture.
- Enhances safety awareness and identifies training needs on hazards.
- Ensures legal compliance and reinforces openness and transparency.
- Avoids costly disruptions and helps maintain profitability.
- Promotes safety leadership through open safety dialogue.
- Boosts the company’s image as an industry leader in safety.
- Drives worker engagement in safety improvements, enhancing morale.
- Directs resources effectively, improving sustainability and resilience.

For Site Manager:

Print and complete the following:

1. Discuss with employees/operators:
2. Place on-site notice board or in file:

Site Manager: _____ **Date:** / /
(initials)



PLEASE REPORT:
A near hit not reported is the next accident